

Unification Theological Seminary: Part-Time Recruitment Position Available

Robin Graham

May 2, 2018

Job Title:

Job Location:

Job Type: Part Time

Job Description:

Part-Time Recruitment Position Available

Unification Theological Seminary, a dynamic and student-focused metropolitan NYC graduate seminary is seeking a part-time recruiter with strong networking skills and able to work with a small team of recruiters. Should be people-oriented, able to think outside the box, take initiative and dedicated to results. Experience with urban-based programs and ministries of some type is a plus.

Total number of hours per week: 20 hours

Hours require flexibility

Please send resume to: Mr. Robin Graham r.graham@uts.edu or c/o UTS, [4 West 43rd Street, NYC, NY 10036](#)

For further information, please contact Mr. Graham at: [\(914\)-282-6087](tel:(914)-282-6087)

Responsibilities:

Recruit graduate students from the metropolitan NYC area

Support the Recruitment Office staff of UTS

Help applicants provide documentation for the Admissions Office

Present UTS to a wide array of faiths, organizations and not-for-profits